

Social Skills Outside Practice Record

Asking for Information

The steps are:

Step 1. Use a calm and clear voice.

Step 2. Ask the person for the information you need. Be specific.

Step 3. Listen carefully to what the person says.

Step 4. Repeat back what he or she says so that you understand what has been said.

Name:_____ **Date Assigned:**_____

Person Assisting with Outside Practice:

Skill Being Practiced:

Brief description of assignment (my plan):

Date practiced:_____ **Location:**_____

Briefly describe what took place:

How effective were you at using the skill during the outside practice? Please check one:

- ☐ 1. not at all effective
- ☐ 2. a little effective
- ☐ 3. moderately effective
- ☐ 4. very effective
- ☐ 5. highly effective